

E.L. HAMM & ASSOCIATES

INCORPORATED

ABOUT US

- Supporting federal and private sector clients since 1981
- 100% Minority Woman-Owned Small Business (WOSB)
- Debt-Free with \$1M of unused available credit
- Senior managers have 50+ years of government contract risk and program management experience

CONTACT

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CAGE CODE

8U833

NAICS CODES

541611

541690 493190
541519 541330
561210 493110
541219 541612
561110 561720

GSA CONTRACT

47QRAA21D001D

UEI

UG29Z1SRDX17

CORE COMPETENCIES

- ♦ Risk Management and Compliance Assessments
- ♦ Internal Controls Assessments
- ♦ Productivity, Cost, and Data Analysis
- ♦ Program and Project Management Services
- ♦ Information Technology (IT) and Security Assessments
- ♦ Multimedia Operations and Training Courseware
- ♦ Logistics Engineering
- ♦ Facilities Operations and Maintenance
- ♦ Specifications and Contract Preparation

CERTIFICATIONS & TECHNICAL SKILLSETS

- ♦ Risk Management Professionals
- ♦ Certified Fraud Examiners (CFEs)
- ♦ Acquisition Professionals
- ♦ Productivity and Efficiency Specialists
- ♦ Lean Six Sigma
- ♦ SWaM Certified
- ♦ Juris Doctor
- ♦ Project Management Professionals
- ♦ Logistics and Supply Chain Management
- ♦ Acquisition Support
- ♦ Systems and Financial Assessments
- ♦ Business Process Re-engineering
- ♦ Policy Research and Development
- ♦ MBA, Doctorate-Business Admin.

PAST PERFORMANCE

CUSTOMER	PRIME/ SUB	DESCRIPTION
National Institutes of Health	P/S	Risk Management Assessments
National Institute on Drug Abuse	P	Acquisition Management Review
National Institute of Child Health and Human Development	P	Acquisition Management Review
Transportation Security Administration (DHS) - Headquarters	P	Internal Controls Assessments
Richmond Redevelopment and Housing Authority	P	Facility and Risk Management
U.S. Coast Guard	P	Supply Chain Management/Courier
National Heart, Lung, and Blood Institute	S	Acquisition Management Review
National Institute of Environmental Health Sciences	S	Acquisition Management Review
NIH Office of the Director – COVID-19	S	Acquisition Management Review
Department of Health and Human Services	S	Procurement Management Review and Admin. Support

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DIFFERENTIATORS

- ◆ E.L. Hamm has provided timely and cost-effective solutions to clients for over 40 years
- ◆ Strategic Planning, Risk Managers and Certified Fraud Examiners (CFE)
- ◆ Experience providing enterprise technology implementation, maintenance, upgrades, and documentation
- ◆ Senior leadership disciplines include financial data analysis contract and acquisition administration, information technology, human resources, government contract law, and finance management
- ◆ Trains and represents other small businesses on government contract procurement process and applicable Federal Labor Standards Act and FAR requirements

CLIENTS

- ◆ U.S. Department of Homeland Security (TSA, U.S. Coast Guard)
- ◆ U.S. Army (Army Corps of Engineers)
- ◆ U.S. Department of State
- ◆ U.S. Navy (Naval Supply Systems Command; Naval Sea Systems Command; Naval Information Warfare Systems Command)
- ◆ Commonwealth of Virginia (Virginia Employment Commission, Virginia Department of Education, Virginia Housing Development Authority)
- ◆ Philips (Magnavox)
- ◆ Lord and Tucker Management Consultants, LLC
- ◆ National Services, Inc.

SAMPLE PROJECT

- National Institutes of Health | Bethesda/Rockville, MD
- U.S. Department of Health and Human Services | Washington, D.C.

E.L. Hamm conducts on-site and remote acquisition and procurement management reviews, assessing the quality of the acquisitions executed and administered by the various Offices of Acquisition. Tasks include reviewing over 1,000 government-selected acquisition files, over 100 internal controls, and each assigned office's workforce development. Analysts also assess the information management and stewardship practices and policies of government client-owned or -operated systems and modules. Finance and budget management practices are also reviewed. Key vendors, staff, and program officials are interviewed to further identify areas of risk. Analysts develop corrective action plans to control and mitigate risks identified during the assessment. Formal findings and recommendations are provided in a Report of Findings and shared with executive management in the forms of briefings which are presented on E.L. Hamm developed slide decks. E.L. Hamm's senior management act as Program or Project Manager, ensuring timely services within budget.